



PALMER PARK PREPATORY ACADEMY

Parent Orientation

2020-2021

September 2, 2020

5:00 PM

Students Rise. We All Rise.



Welcome Back P3A Families

- Please be mindful of your backgrounds and online interactions.
- Listen generously to others.
- Mute your microphone when you're not speaking.
- Hold questions until the end of the session, and drop them in the chat, and we will respond after the presentations

AGENDA



- Welcome/Introductions
- School-Wide Policies
- Covid-19 Safety Protocols
- First Day – Face To Face
- First Day – Virtual
- Curriculum Platform Virtual & Face to Face
- Connected Futures/Materials Distribution
- Attendance
- Uniforms
- Academics
- PTA
- Questions/Reflections

Palmer Park Administration



Christa Reeves

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Marion Minnis – Assistant Principal

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Willie Jenkins – Dean of Culture

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School Hours

- Tuesday, September 8, 2020
First day of School: Face 2 Face & Virtual
- School Hours are from 9:00 AM – 4:10 PM
Face 2 Face & Virtual
- Doors will not open before 8:45 AM
- 45 minutes Elective
- 50 minutes Lunch



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School Policies



- Breakfast is Grab & Go from 8:45 AM – 9:00 AM as students pass temperature screener and proceed to classrooms
- Calm Classroom 9:00 AM – 9:10 AM
- Students who enter the school after 9:10 AM will sign in with staff personnel and proceed to their designated classrooms
- NO parent/visitors allowed in the building.
- New students will be escorted by support staff to classrooms once they pass the temperature screener.
- Any parents/visitors submitting documents to the main office can either submit them in our outdoor mailbox or buzz the main office to let them know you are submitting documents.

Lunch Hours: Virtual & F2F

Grades PreK-5 4th hour: 11:45 AM – 12:35 PM

Grades 6-8 5th hour: 12:40 PM – 1:30 PM



COVID-19 SAFETY PROTOCOLS

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Safety Measures

- Students temperatures will be checked prior to entry into the building and questioned on any symptoms.
- If a student has a high temperature or is exhibiting symptoms they will not be permitted into the building. If the parent is present, the parent will take the child home. If the parent is not present, the student will be taken to a holding room with our school nurse until contact is made for the parent to return to the building to pick up their child.
- Please do not bring your child to school if they have a high temperature or are exhibiting symptoms.



ENTERING THE BUILDING: EASY AS 1-2-3



1

Wear a mask

2

Take your temperature

3

Check for symptoms

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STUDENTS, DO YOU HAVE ANY OF THE FOLLOWING:



- Fever or chills

Trouble breathing?

A cough, sore throat or runny nose?

A headache?

An upset stomach?

Loss of taste or smell?

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First Day – Face To Face

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FIRST DAY EXPECTATIONS – Face To Face



- Hallways are labeled and classrooms will practice social distancing of 6 feet.
- Every student and teacher will wear a face mask.
- Every classroom is equipped with hand sanitizer and cleaning products.
- Custodial staff clean daily and will repeatedly clean high touch point areas such as doorknobs.
- Montessori, Elementary & Middle School Learning Centers to provide instructional support through the Virtual Platform. Support Staff will monitor and provide academic support.

Face To Face: ENTRY Procedures



No early entry, Doors open at 8:45 AM

Door 1 (Main Entrance off Pickford St.) 6th, 7th & 8th grades

- Nurse Allen takes temperatures and asks health symptom questions
- Ms. Roberts If needed, will escort students into classrooms. Parents not allowed
- Dean Jenkins (traffic control - sidewalk) ensures parents know which door to enter and assist with traffic control and ensure social distancing
- **Door 7 (Margareta St.) K-5th grades**
- **Door 3 (Margareta St.) Pre-K**

Face To Face: ENTRY Procedures



Door 3 (near parking lot) – Bussers

- Nurse Allen takes temperatures and asks health symptom questions
- Ms. Roberts, Ms. Purvis and additional support staff will escort students into classrooms. Parents are not allowed to accompany students in the building.
- Dean Jenkins (traffic control - sidewalk) ensures students entrance from bus and ensure social distancing

DISMISSAL Procedures (STAGGERED)



Door 1 (near main office)

- Pre-K escorted outside through **Door #13** and dismissed @3:45 PM
- K-1 escorted outside through **Door #7** and dismissed @ 3:50 PM
- Grades 2-3 escorted outside through **Door # 7** and dismissed @ 3:55PM
- Grade 4-5 escorted outside through **Door # 7** and dismissed @ 4:00PM
- Grade 6 escorted outside through **Door #1** and dismissed@4:05PM
- Grade 7 & 8 escorted outside through **Door #1** and dismissed @ 4:10PM

***Students who ride the bus will exit with their grade level and board the bus.**

FIRST DAY EXPECTATIONS – Teaching & Learning September 8, 2020

Virtual and F2F Master Schedule will reflect the regular daily bell schedule from 9:00 AM – 4:10 PM. Students' schedules will include core classes, electives and lunch.

SCHEDULE

	Thursday October 27	Friday October 28	Saturday October 29	Sunday October 30	Monday October 31	
8:00						8:00
8:30						8:30
9:00		Opening Ceremony			Kickoff	9:00
9:30		Travel to rooms			Finalist Presentations	9:30
10:00		Presentation Sessions	Presentation Sessions	Presentation Sessions	IBM from Above	10:00
10:30		Break	Break	Break	Finalist Presentations	10:30
11:00		Presentation Sessions	Presentation Sessions	Presentation Sessions	Refreshment Break	11:00
11:30					Awards Ceremony	11:30
12:00						12:00
12:30		Lunch	Lunch	Lunch		12:30
1:00						1:00
1:30		Presentation Sessions	Presentation Sessions	Presentation Sessions		1:30
2:00						2:00
2:30						2:30
3:00		Break	Break	Break		3:00
3:30		Presentation Sessions	Presentation Sessions	Presentation Sessions		3:30
4:00						4:00
4:30						4:30
5:00	Registration		Workshops	Workshops	FBI Talk	5:00
5:30	Practice Presentation Sessions					5:30
6:00	Poster Setup		Poster Session	Poster Session		6:00
6:30						6:30
7:00						7:00
7:30				Travel time		7:30
8:00						8:00
8:30				Social Events		8:30
9:00						9:00
1:00						1:00



First Day – Virtual

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FIRST DAY EXPECTATIONS – Virtual

- Students will Login to Microsoft TEAMS at 9:00 AM
- Turn on and keep your camera on for the duration of the day. Unless teachers direct otherwise.
- Sit in an area conducive to learning, use a divider if needed to create a study area.

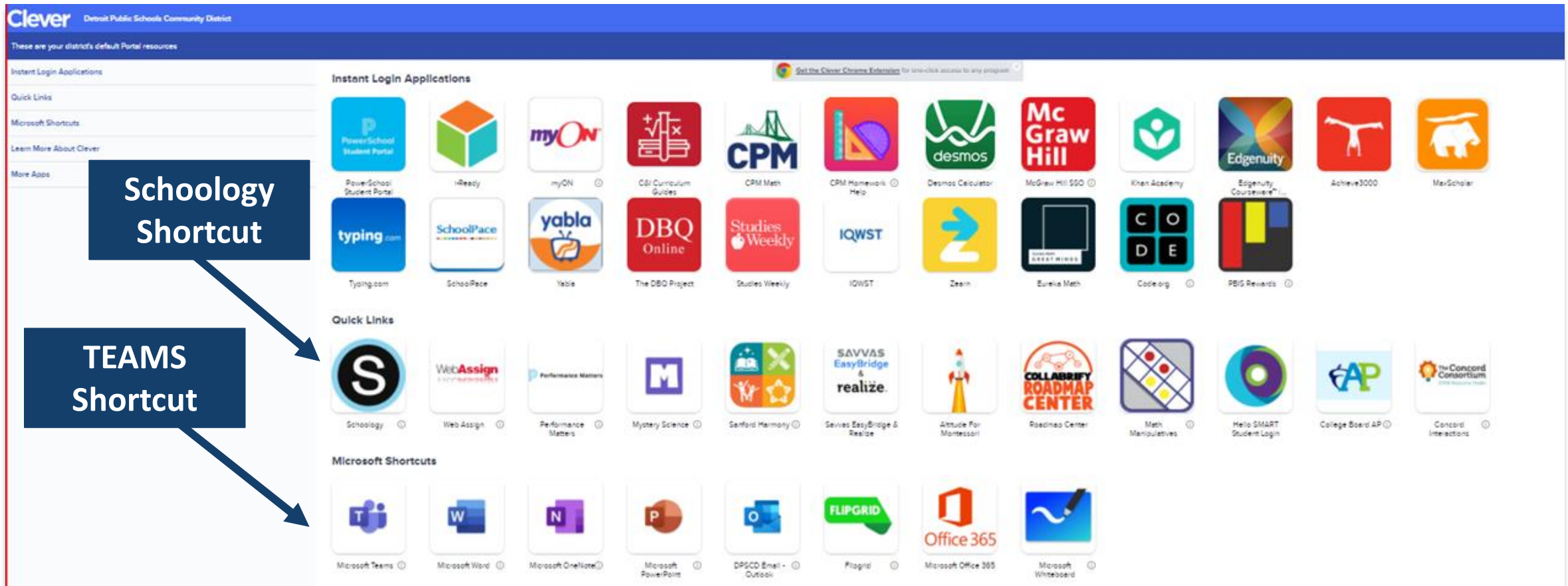


How To Login To Microsoft TEAMS



- Click on the **Clever desktop shortcut** or open Google Chrome and go to **clever.com/in/dpscd**
- Click “**Log in with Active Directory**” Student’s will follow the following format:
- Enter student’s username in the space identified. The username will consist of the students ID # with @thedps.org appended on. Ex: 12345678@thedps
- Enter the student’s password. The password will consist of the following: First letter of first name in upper case First letter of last name in lower case 2 digit of their birth month 2 digit of their birth year 01 (male) or 02 (female) Ex: Jane Doe’s birthday is May 13, 2004. Her password is Jd050402

WHERE TO FIND MICROSOFT TEAMS AND SCHOOLOGY IN CLEVER



The screenshot shows the Clever dashboard for Detroit Public Schools Community District. The dashboard is organized into several sections:

- Instant Login Applications:** A grid of 24 application icons including PowerSchool Student Portal, iReady, myON, CBI Curriculum Guides, CPM Math, CPM Homework Help, Desmos Calculator, McGraw Hill 550, Khan Academy, Edgenuity Courseware, Achieve3000, and MaxScholar.
- Quick Links:** A grid of 12 application icons including Schoology, WebAssign, Performance Matters, Mystery Science, Sanford Harmony, Savvas EasyBridge & Realize, Altitude For Montessori, Roadmap Center, Math Manipulatives, Hello SMART Student Login, College Board AP, and Concord Interactions.
- Microsoft Shortcuts:** A row of 8 application icons including Microsoft Teams, Microsoft Word, Microsoft OneNote, Microsoft PowerPoint, DPSCD Email - Outlook, Flipgrid, Microsoft Office 365, and Microsoft Whiteboard.

Two callout boxes with arrows point to specific icons:

- A box labeled "Schoology Shortcut" points to the Schoology icon in the Quick Links section.
- A box labeled "TEAMS Shortcut" points to the Microsoft Teams icon in the Microsoft Shortcuts section.

ACCESSING TEAMS THROUGH CLEVER



DETROIT
PUBLIC SCHOOLS
COMMUNITY DISTRICT

Accessing Teams From Clever



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Curriculum Platform – Virtual & F2F

**Altitude & Guidepost: Montessori
EL & Eureka: Traditional K-8th grades**

**Ms. Jachim, Montessori Teacher
Ms. Longo, Master Teacher
Ms. Teasley, Master Teacher
Ms. Thomas, Master Teacher**

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Curriculum Distribution

Tuesday, September 8th - Friday, September 11th

Day and Date	Time	Grade Level(s)/ Last Name Range
Tuesday, September 8 th	10:00 AM – 11:00 AM 12:00 PM – 1:00 PM 1:30 PM – 2:30 PM	8 th Grade: Homeroom 221 8 th Grade: Homeroom 223 8 th Grade: Homeroom 123
Wednesday, September 9 th	10:00 AM – 11:00 AM 11:30 AM– 12:30 PM 1:00 PM – 2:00 PM	7 th Grade: Homeroom 227 7 th Grade: Homeroom 224 7 th Grade: Homeroom 228
Thursday, September 10 th	10:00 AM – 12:00 PM 1:00 PM – 3:00 PM	6 th Grade: Homeroom 117 & 229 5 th Grade: Homeroom 116 & 119
Friday, September 11 th	10:00 AM – 12:00 PM 1:00 PM – 3:00 PM	4 th Grade: Homerooms 1, 2 & 4 3 rd Grade: Homerooms 6 & 8
Friday, September 11 th	10:00 AM – 12:00 PM 10:00 AM – 12:00 PM 1:00 PM – 3:00 PM	2 nd Grade: Homerooms 3 & 5 <u>Montessori Classes: Enter though Door #13</u> PreK/K Grades: Montessori classes 1,2,3 & 4, 6: Montessori classes

Make Up Dates and Times

Day and Date	Time	Grade Level(s)/ Last Name Range
Tuesday, September 15 th	10:00 AM – 2:00 PM	All Grade Levels
Wednesday, September 16 th	10:00 AM – 2:00 PM	All Grade Levels

ONLINE CLASSROOM ETIQUETTES & EXPECTATIONS



- Mute your mic while the teacher or a classmate is speaking.
- Type questions in the chat so that you do not interrupt class.
- Use the chat for questions about class only.
- Always use appropriate language. Always use kind, thoughtful words. Only post classroom appropriate materials.
- Wear appropriate attire similar to what you would wear to school. (Uniform recommended)
- Refrain from eating/drinking while class is in session.
- Pay attention and participate.
- Ask permission before sharing class content.
- Leave the meeting when class is over.

DOWNLOADING MICROSOFT TEAMS



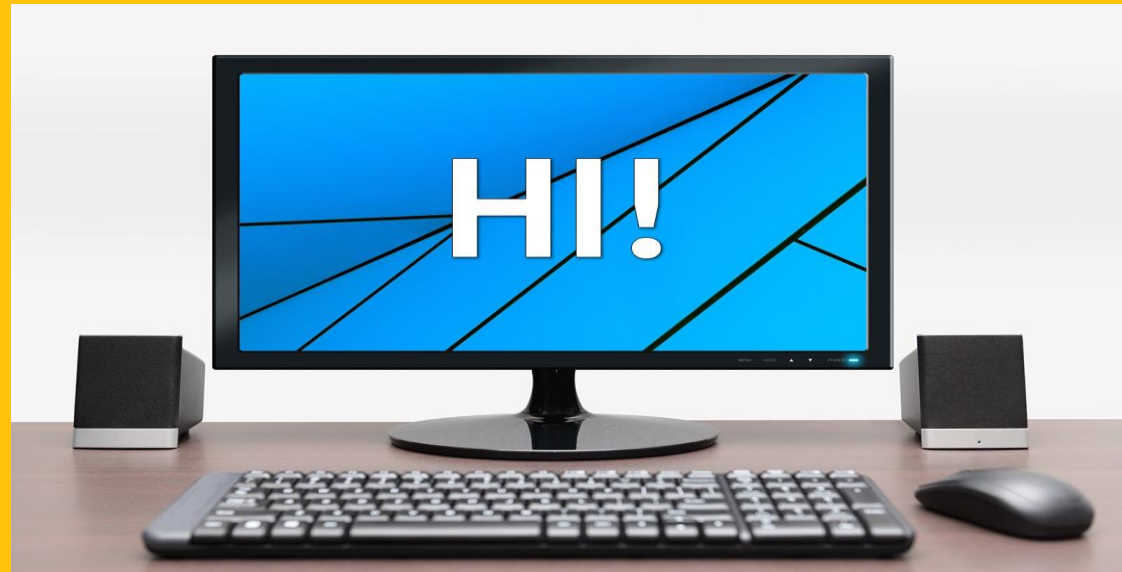
Download The Teams App



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Connected Futures



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Tablets Deployment



- The Connected Futures Survey to obtain a reservation number must be complete prior to pick-up; the survey link is in students email account or call Palmer Park for assistance.
- Final Make-Up Dates to retrieve Tablets @ Mumford High School
 - Wednesday, September 2nd – Thursday, September 3rd
8:30 AM – 3:30 PM

CONNECTED FUTURES SUPPORT



Connectivity Issues

Text "INTERNET4CF" to (562) 372-6925

Online form: human-i-t.org/internet4cf



Technology/Device Support

Text "HELP4CF" to (562) 372-6925

Online form: help4cf.org

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Instructional Materials



- Mike Morris Backpacks
- Curriculum Materials
- Loaner Laptops - new students and kinder students
 - Awaiting district to send emails to those that qualify for loaners to sign off on responsibility and add hotspots to loaner laptops.
- Date for distribution will be announced via robo call, class dojo and TEAMS courses. Tentative date first day of school.



Attendance

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ATTENDANCE POLICY



“On Time, Every Day, All Day”

There is a strong relationship between regular school attendance and academic performance. Students who are in class and on time daily have the best chance for school success!

Attendance Expectations

- Students are expected to attend all classes each day.
- Students are expected to be on time for each class during the school day.
- Students are to remain in school the entire school day.
- Students are expected to maintain a minimum ninety-six percent (96%) attendance rate.
- The District complies with the Michigan Compulsory School Law, which states that all students between the ages of six (6) and eighteen (18) are to attend school during the entire school year.

Parents Reporting an Absence



Absences

- **Virtual:** notify your child's teacher, and or the school attendance agent, Eric Johnson regarding your child's absence via email, eric.johnson@detroitk12.org
- **Face 2 Face:** send a note regarding the reason for the absence when your child returns to school, provided to homeroom teacher/Learning Center Coordinator.
- A note should be received within three (3) days of your child's return to school.
- Make sure that all make-up work is completed and returned to the teacher.
- Three (3) early departures from school without an excuse are the equivalent of one (1) unexcused absence.

Tardiness/Truancy

Tardiness

- Students who arrive later than the beginning of the school day or after the start time of class without an excuse and/or pass are considered tardy.
- Excessive tardiness disrupts the learning process and negatively impacts the student's academic achievement.
- Three (3) instances of tardiness of more than fifteen (15) minutes after the start of class without an excuse are the equivalent of one (1) unexcused absence.

Irregular Attendance Consequences

Consequences for Irregular Attendance

- Investigation by the Attendance Agent.
- Tier 3 Chronically absent students have been identified and interventions will take place immediately.
- Possible failure in class or grade level.
- Referral of student for Department of Health and Human Services (“DHHS”) action.
- Referral of parents to the Wayne County Prosecutor for prosecution.



Uniforms

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STUDENT UNIFORM POLICY

Palmer Park is a uniform school. Pre-K to 8th students are to follow the uniform policy.

Uniform Policy (Palmer Park Preparatory Academy)

- Montessori / Traditional- Pre-K through 3rd graders in light yellow polo shirts with khaki slacks, shorts or skirts;
- 4th & 5th graders- Emerald green shirts with Khaki bottoms;
- 6th graders- Navy shirts with Khaki bottoms;
- 7th graders- Burgundy shirts with Khaki bottoms;
- 8th graders- Black shirts with Khaki bottoms;
- Black or Brown closed toed/closed heel shoes for **ALL** grades



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STUDENT CELL PHONE POLICY

Cell phones should not be visible in the building or during virtual instruction





Academics – Data Dashboard

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P3A DATA DASHBOARD

2019-2020



ENROLLMENT w/ PreK 2019	FALL COUNT RETENTION 2019	STUDENT ATTENDANCE RATE 2019
525	86.5%	84.0%

M-STEP Progression



	2018-2019 % M-Step Proficient	2020-2021 % M-Step Proficiency Goals
Reading	6.6 %	16.6%
Mathematics	4.1%	14.1 %



Questions/Reflections

Thank You for your collaboration & support!

#WeAreInThisTogether as #P3APremiers

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